

ENROLLMENT CONTRACT

Pennsylvania Academy of Pet Grooming

2860 West Pike Road, Indiana, PA 15701 Ph: 724-463-6101 Fax: 724-349-0237

Name: _____ Date: _____ Full Time: _____ Part Time: _____ Housing: _____

I agree to pay initial registration fee of **\$150.00** prior to my start date. **(INCLUDE FEE WITH THIS FORM)**

Tuition Cost \$ _____ plus kit cost \$ **800.00** total cost \$ _____.

_____ Bather/Brusher Grooming Program _____ Basic Professional Pet Grooming Program _____ Accelerated Professional Pet Grooming Program
(80 hours - 2 weeks - \$1,225.00) (300 hours - 7 1/2 weeks - \$4,550.00) (600 hours - 15 weeks - \$6,950.00)

I further agree to abide by the school regulations and conditions of school policy stated in the school catalog, and it is understood that excessive absences, failing grades, and/or unsatisfactory conduct may result in immediate dismissal, and that dismissal for the above reasons will not release me of my tuition responsibility or the school from the refund policy. However, the instruction that I may miss due to emergency absences may be made up by attending corresponding sessions with another class on a date designated by the school authorities.

Upon acceptance of this enrollment, the above named school agrees to provide the facilities, equipment, lessons, and instructional staff for completing the training of the course described in the school catalog.

There is no extra cost for test materials, unless one wishes to purchase them for further use in the future. Other equipment may be purchased by request at a retail cost, but is not required.

Tuition must be paid in full on or by the first day of school unless upon approval of school funding situations.

Refund Policy

Refund policy for registration fee - A student must cancel enrollment verbally before the fifth calendar day from date of enrollment and submit a written statement of cancellation within the next five days to be entitled to a refund of the registration fee.

Programs of six weeks or longer duration - For a student canceling after the fifth calendar day following the date of enrollment but prior to the beginning of classes. Monies paid to the school shall be refunded except the nonrefundable amount of the application or registration fee.

If a student enrolls and withdraws or discontinues after the term, semester or quarter has begun but prior to completion of the term, semester or quarter, the following minimum refunds apply:

For a student withdrawing from or discontinuing the program during the first seven calendar days of the term, semester or quarter, the tuition charges refunded by the school shall be at least 75% of the tuition for the term, semester or quarter.

For a student withdrawing from or discontinuing the program after the first seven calendar days, but within the first 25% of the term, semester or quarter, the tuition charges refunded by the school shall be at least 55% of the tuition for the term, semester, or quarter.

For a student withdrawing or discontinuing after 25% but within 50% of the term, semester or quarter, the tuition charges refunded by the school shall be at least 30% of the tuition.

For a student withdrawing from or discontinuing the program after 50% of the term, semester or quarter, the student is entitled to no refund.

For refund computations, a term, semester or quarter may not exceed 18 weeks.

Programs of less than six weeks - For programs of less than six weeks' duration, a formula for tuition refunds shall be based on the total clock hours of the program using the following percentages:

For a student completing up to and including 10% of the total clock hours, the school shall refund 90% of the total cost of the program.

For a student withdrawing from or discontinuing the program within the first 25% of the program, the tuition charges refunded by the school shall be at least 55% of the total cost of the program.

For a student withdrawing or discontinuing after 25% but within 50% of the program, the tuition charges refunded by the school shall be at least 30% of the total cost of the program.

For a student withdrawing or discontinuing after 50% of the program, the student is entitled to no refund.

Housing: For students located outside the Indiana area wishing to enroll, housing is available. A SEPARATE AGREEMENT MUST BE ENTERED. Housing fees are weekly and are not included in the price of the tuition.

Complaint Procedure: Complaints may be directed toward the Chief Executive Officer. Questions or concerns that are not satisfactorily resolved may be brought to the attention of the State Board of Private Licensed Schools, Pennsylvania Department of Education, 333 Market Street, Harrisburg, PA 17126-0333

Upon satisfactorily completion of the course title on this agreement, I will receive a personalized diploma and job replacement assistance.

Job placement is in no way guaranteed. I have received a copy of the school catalog. I have read the school policies in the school catalog and understand them. I have also read the refund policy on this agreement and fully understand that any notice of cancellation must be given to the school in writing.

Tetanus Shot: Due to the nature of work performed, all students must have a current Tetanus shot, and must provide proof of this to the school. Students must also sign the attached form agreeing that they have been informed of this.

Liability: All students must read and sign the attached liability release form. The student keeps the student copy and must mail the school copy with this enrollment contract.

Student's Signature _____ Age _____ Social Security Number _____

Address _____ City _____

State _____ Zip _____ Telephone _____

Parent or Guardian Signature _____ (If student is under 18 years of age)

School Official _____ (OFFICE USE ONLY)

\$150.00 must accompany application. \$75.00 for Bather/Brusher Entrance Requirement: Copy of High School Diploma or GED Equivalent.

Pennsylvania Academy of Pet Grooming

(DBA MDC Romani, Inc.)

Liability Release Form

By signing this release form, the student recognizes that any medical attention required due to any injury caused by an animal while they are in training (bite, scratch, etc.), becomes their responsibility. This means that the *student* must seek medical attention and the medical bill *must be paid by the student's insurance*. This releases MDC Romani, Inc. DBA Pennsylvania Academy of Pet Grooming from any liability due to these types of injuries.

I _____ have read and understand that by signing this I release MDC Romani, Inc DBA Pennsylvania Academy of Pet Grooming from any liability due to any injuries as explained above.

Sign _____

Date ____/____/____

Tetanus Shot Agreement

Due to the nature of work performed at the Pennsylvania Academy of Pet Grooming, all students must have a current Tetanus shot. If a student has not had one in the past 10 year, he/she will be required to have one administered. If the student has had one in the past 10 years, he/she must provide proof of this to the school.

I _____ have read and understand that by signing this I agree that I have been informed that I must have a current Tetanus shot administered or show proof that I have had one in the past 10 years.

Sign _____

Date ____/____/____

Pennsylvania Academy of Pet Grooming

(DBA MDC Romani, Inc.)

Policy effective 6/25/03

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I _____ have read and understand that by signing this I release MDC Romani, Inc DBA Pennsylvania Academy of Pet Grooming from any liability due to any injuries as explained above.

Sign _____

Date ____/____/____

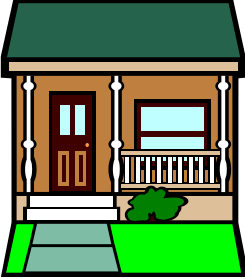
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I _____ have read and understand that by signing this I agree that I have been informed that I must have a current Tetanus shot administered or show proof that I have had one in the past 10 years.

Sign _____

Date ____/____/____



ROMANI RENTALS

2860 WEST PIKE ROAD
INDIANA, PA 15701
724-463-6101

Housing is available to students who are not located in the Indiana area and wish to attend the academy. Housing fees are *not* included in the price of the tuition. **The cost is \$250.00 per week. There is a \$50 reservation fee**, which will reserve a spot in the rental house. This is due prior to your arrival. Once enrolled, rent can either be paid bi-weekly or monthly. Only 3 students are allowed to reside in the rental house at a time.

Students are required to bring bed linens, bath necessities, food, and other personal items. The following items are stationary at the rental house and will be provided: dishes, silverware, television in living room, all appliances, and telephone.

There are several rules for the rental house, which will be enforced. Violation of these rules will result in *immediate action* at the discretion of the director. The rules are as follows:

- Be considerate of others**
- No alcohol**
- No smoking, unless outside of rental**
- No drugs (this would also dismiss you from the academy)**
- No parties**
- No additional people staying in the house**
- No pets**
- Keeping the house clean prevents any additional charges**
- No parking in the garage**
- Dispose of all garbage in the dumpster at the academy**
- No candles or open flames**

Any requests, just ask and we will try to accommodate you. All other costs pertaining to house utilities are a responsibility of Romani Rentals. Any questions please feel free to call us Monday-Friday 8:30 a.m.-5:00 p.m.

Thank you,

Marlene Romani
Owner,
Romani Rentals
Director, PA Academy of Pet Grooming